

Policy Guiding the Use of Personal Vehicles for College - Sponsored Activities

I. PURPOSE

The purpose of this document is to establish Goucher College policies and procedures, which will: claims against the College

II. SCOPE

This college policy applies to:

College employees (including student employees) who operate personal vehicles routinely and as part of their job duties and/or college-sponsored activities.

College employees and student drivers who commute to and from classes by way of the College. Employees' vehicles are covered with this policy for college-sponsored activities, but not for employees or students who commute to and from classes.

III. ELIGIBILITY REQUIREMENTS FOR DRIVERS OF PERSONAL VEHICLES IN CONNECTION WITH COLLEGE-SPONSORED ACTIVITIES

Drivers must:

- A. Possess a valid United States driver's license issued by the Department of Motor Vehicles from the driver's state of residence, relevant for the lawful operation of the particular vehicle to be used, that has not been suspended or revoked within the prior three years.
- B. Have at least two years of driving experience on an unrestricted, non-provisional license.

- C. Have no more than two at-fault or preventable accidents (resulting in personal injury or property damage) or minor traffic violations within the prior three years (see Appendix 1).
- D. Have no convictions or pending charges on record for driving under the influence of alcohol or drugs, or any other major traffic violation (see Appendix 1).
- E. Have not been convicted of a felony or an offense involving the sale, purchase or possession of drugs which occurred in connection with the operation of a motor vehicle during the prior three years.
- F. Have not had automobile insurance canceled, declined, or not renewed by a company within the prior three years due to the actions of the employee or student.
- G. Have no disciplinary sanctions (as an employee or student) that might reflect negatively on the driver's ability to drive safely.
- H. Agree to operate personal motor vehicles in connection with college-

Appendix 1

Minor Violation	Major Violations
Any violation other than a major except: Parking tickets/violations Failure	

